

# **Public procedural directory of the Asklepios Klinik Bad Griesbach GmbH & Cie. OHG as per § 4 e Federal Data Protection Act (BDSG)**

Information about the responsible entity (§ 4e sentence 1 no. 1-3 BDSG)

## **1. Name**

Asklepios Klinik Bad Griesbach GmbH & Cie. OHG

Registered at the registration court AG Königstein / Ts; HRB 25 92

## **2. Managing director**

Frank Tamm

Dr. Joachim Ramming

## **3. Address**

Klinik und Hotel St. Wolfgang  
Ludwigpromenade 6  
94086 Bad Griesbach – Therme

Germany

## **4. Business purposes / aims of the Asklepios Klinik Bad Griesbach GmbH & Cie. OHG and data processing**

4.1 The Asklepios Klinik St. Wolfgang is a specialised medical clinic for Orthopaedics and Sports Medicine as well as Internal Medicine including Cardiology, Urology and Aesthetic Medicine. St. Wolfgang combines the advantages of a purely private clinic (subsidisable) with those of a professionally run, first class hotel under one roof.

To carry out these tasks the hospital has to collect, process and use data for the following purposes:

- Determination of the insurance relationship
- Hospital treatment
- Documentation obligation according to the professional code or other legal instructions
- Examination and granting of benefits
- Reimbursement
- Participation of the medical service
- Settlement with the payers
- Performance audit and quality inspection
- Billing with other service providers
- Advice on measures of prevention and rehabilitation
- Statistical purposes

4.2 In addition to the collection, processing and use of data as the main purpose also personal data in the context of patient-, customer-, supplier and staff management as well as other purposes (for example business partner and prospective customer care) is collected, processed and used.

## **5. Description of affected groups and relevant data or data categories**

The affected person groups result from the purposes mentioned among no.4. It deals with the following categories of data and in principle are distinguished between order data and internal data which are necessary for its own purposes of Asklepios Klinik Bad Griesbach.

### **5.1 Order data**

The whole order data processing is excluded from the disclosure requirements since for this data only the customer is responsible.

### **5.2 Data for own purposes of Asklepios KliniK Bad Griesbach (internal data)**

#### **5.3 Patient data**

Personal data: last name, first name, address, birth name, date of birth, telephone number, gender, marital status, confession, nationality, profession (inclusive address), data about family members, bank details, pension insurance number, data about the family doctor / referring, attending or posttreatment doctor: last name, first name, profession, doctor number, address, telephone number, data about health insurance (statutory or private): description of health insurance, address, institution indicator of health insurance, insured status, insurance number, data about insured member, data of the insurance card

Furthermore according to section 3 paragraph 9 BDSG special types of personal data (all medical data)

5.4 Hotel guests (customer data)/debtor data: first name, last name contact person, address, contract, payment and control data from members and other debtors.

5.5 Supplier data/vendor data: such as contract-, settlement and control-data of suppliers and service providers (EDV-Services, licences, consulting services, educational institutes, maintenance, craftsmen, cleaning)

5.6 Personnel data: for example planning, contract master and billing data of applicants / employees / trainees / pensioners or other persons entitled

5.7 Other personal data: data from other business partners for example from system partners, chambers, associations, banks and authorities and data for prospect management, visitor management, video surveillance etc.

## **6. Recipients or categories of recipients which may receive the data (no. 5.2)**

- Public institutions, insofar as the legislation requires

- Internal institutions, as far as these data are required under proper task fulfilment
- Insofar necessary as part of the legal regulations of § 301 + 302 SGB V or different legislations to benefactor (statutory or private health insurance), representative of the pension- and accidental fund, federal labour office, as part of the payments to financial institutes, employers and tollbooths, supply administration, other providers, Military District Administrative Office, doctors, hospitals, federal agency for quality management (BAQ), data receiving office related to section 21 paragraph 4 KHEntgG

#### **7. Standard periods for deletion of data**

The data will be deleted after the statutory or contractual retention periods.

If data is not affected, it is deleted when the purposes mentioned in point 4 have been inapplicable.

#### **8. Planned data transfer to third countries**

Currently there is no data transmission planned in third countries

If data transfer in exceptional cases is necessary in third countries, this is done only in accordance with the legitimacy legislation according to §§ 4b and 4c BDSG.

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